

MEETING AGENDA

TEAM NAME: KPS P&C Meeting

MEETING TITLE: May 2021

IN ATTENDANCE: Sandeep Chandra, Mike Stuart, Pip Fox, Lily Wong, Mel Hinds, Thomas Zihlman, Diana Zihlman, Annmarie Henricks, Julia Menzies, Belinda Holst, Ben Mair



APOLOGIES: Darren Kelly (Ongoing), Helen Feng, Kim Gill, Taylor Estwick, Lachie Faulkner, Fiona Eggins, Barb Daveson

Minutes : May 2021

CONTENT

1. Welcome and formal opening of the meeting - Sandeep Chandra (SC)

1b. Student Leaders Initiatives

Avery & Mia presented to the P&C about goings-on at the school.

Four Y6 Team Leader Groups have been created:

Garden & Sustainability

Fundraising

Lunch Club

Tech & Media - Led by Avery & Mia

On behalf of the Tech & Media group, Requested from the P&C \$650 for three cameras.

These Cameras are to be kept in each Y6 class, to take photos of events around the school.

Proposed - SC, 2nd - MS; Passed no objections

2. Minutes of previous meeting (Receipt / Amendments / Adoption) -

Moved by: SC

Seconded by: MS

3. General Business

Governance Sign-off

Proposed SC, 2nd MS, passed unopposed

Annual Fundraiser

Fundraiser Fete to be held on Saturday 13th November

Fundraising subcommittee have confirmed core details of the event

Proposed - SC - 2nd MS: Passed unopposed

Canteen Strategy (Lily Wong) - 15 minutes

Confirm P&L targets / previously discussed goals for the next meeting

Grants update (Belinda Holst) - 5 minutes

Community Partnership Grant submitted for Basketball sunshade, answer in November, potentially funding received 2022, must be completed by early 2023.

Assuming we are successful with the application, we can apply to the Department of Education prior to actually receiving funding.

Uniform Shop Update (MH)

Air con solution to be explored further

Financial Analysis to come at the end of T2

Parents Day

Bacon Rolls & Pastries - Tuesday 1st June

Walk Safely to School Day (MS)

Fruit handed out on the day, kids loved it.

Fruit donated with thanks to Harris Farm St Ives

4. Business arising from previous meeting minutes - (SC)

- Update ABR - AH
 - One form to be completed and signed
- Review of Insurance Policies
 - To be completed
- Review non-exec Roles
 - Range of roles removed as per Governance Doc.
 - Proposed - SC, Seconded - MS; passed unopposed
- Gordon Orthodontics & Corporate Sponsorships
 - Check P&C Fed guidelines on Sponsorships

5. Correspondence

None

6. Reports

- Committee & Community reports
 - Canteen Report - (LW)
 - Facebook promotion & new menu working well - very good sales
 - Killara Kids Report - (MS)
 - See Report
- Principal Report - Pip Fox (PF)
 - Monday : hosting Exec Director, Kathy Brennan from Dept of Education
 - Discussing this terms topic of Attendance - currently excellent attendance at KPS
 - Semester one report coming at the end of this term
 - PT interviews in T3
 - KK to move into new building in a couple of weeks, old KK building to be removed in the Holidays
- Treasurer's report - Annmarie Henricks (AH)
 - Mothers day stall - over 480 gifts, \$2400 revenue
 - \$1600 cost - \$770 profit

Decision No.	Item	Description	Status
20210427-01	P&C Governance	Approve P&C proposed governance model	Approved
20210525-02	Y6 Camera Purchases	\$650 for Y6 Cameras	Approved
20210525-03			

Meeting Close