

## MEETING AGENDA

**TEAM NAME:** KPS P&C Meeting

**MEETING TITLE:** June 2021

**IN ATTENDANCE:** Sandeep Chandra, Mike Stuart, Annmarie Henriks, Mel Hinds, Fiona Eggins, Lily Wong, Barb Daveson, Pip Fox, Kim Gill, Ben Mair, Shaggy Lahiri (KK), Belinda Holst, Sharon Jacobs, Julia Menzies, Wayne Johnson, Sandra Hicks



**APOLOGIES:** Darren Kelly (Ongoing), Thomas Zihlmann, Diana Zihlmann

## AGENDA

### CONTENT

**1. Welcome and formal opening of the meeting** - Sandeep Chandra (SC) - 5 minutes

**2. Minutes of previous meeting (Receipt / Amendments / Adoption)** - (SC) - 2 minutes  
Moved by: Fiona Eggins                      Seconded by: Mel Hinds

### 3. General Business

#### **Fundraising Target Survey** (SC/AH)

Survey to go out with newsletter this week

#### **Fundraising Events 2021** (SC)

Entertainment Book needs to advertised more widely, low sales so far

Class parents to share info/link

FE to create canva image with details of some local EB vouchers

Mothers Day Stall - success - approx \$700 raised

Parent's day breakfast - success - approx \$1,000 raised - great community

engagement

Lapathon - Early term 4, date TBC - Week 2. Simple fundraiser, needs a little pre work

Fathers Day - Stall similar to Mother's Day - September 5th (Week 8)

Thursday & Friday prior - AH to lead

Teacher's Day - 5th October - Coffee and Pastries - Mel to contact Katrina to find out about last year

Working Bee / Maintenance Day - Sunday 18th July TBC

Advertise through the Newsletter, school to organise

Trivia Night - Term 1

KK Movie Night 15th October

#### **Annual Fundraiser Update** (SC)

Struggling for engagement

Discuss via Whatsapp to Class Parents

Look at an 'upscale picnic' rather than committing to fete - "Garden Party"

Gold Coin Entry with Lucky Door Prize?

Performing arts from the school - school to organise

Y6 Fundraising Committee

Google Form for class parents to nominate a role

KK Facepainting

Kids to make bunting

#### **Corporate Sponsorship Policy** (MS)

P&C to follow Dept of Education guidelines

#### 4. Business arising from previous meeting minutes

Nil

#### 5. Correspondence

- Girls Trousers & Unisex shirts email from parent - MH to discuss in Uniform Shop report

#### 6. Reports

- President Report - (SC)
  - Met with Lindfield, Chatswood, Beaumont Rd P&C
    - Colour run fundraiser very successful
      - Consider asthmatic students - must include all
    - Canteen & Uniform shops elsewhere making profit
    - Birthday Canteen options can be very successful
- Committee & Community reports
  - Canteen Report - (LW)
    - Fried rice to change to vegetarian, approved unopposed.
  - Uniform Shop Report (MH)
    - Tunic/Dress supply issue due to current supplier ceasing production
      - propose Australian manufacturer due to import difficulties
      - cost price will increase compared to current
      - Midford recommended over LW Reid
      - Proposing to reduce profit margin to 10% from ~24% since a 24% markup would be prohibitively expensive for families.
    - Refund Policy
      - Policy to be uploaded
      - Proposed by FE, Seconded by Ben Mair, passed unopposed
    - Girls' Trousers
      - Propose to price trousers at same price as boys'
      - Proposed by SC, Seconded by BM, passed unopposed
    - Shoe Supplier
      - 'Dr Shoe'
        - 10% of sales go back to the school
        - Need to reviewed through sponsorship regulations
        - P&C interest is limited
          - Not going ahead at this stage
  - Killara Kids Report
    - Tile Fundraiser - raised \$900
    - Cookie Dough Fundraiser - Term 3 - more details to follow
    - Vacation Care 28/6-12/7
      - 5 incursions, 3 excursions, 3 in centre
      - Almost sold out
    - New Building very nearly finished, Old building ought to be removed during this term break
    - A&R notice has been received, QIP has been submitted.
      - Assessment expected in September
- Principal Report - Pip Fox (PF)
  - Department of Education Covid Update:
    - Covid Home Learning Checklist completed
    - Mask wearing on public transport including year 6 students that have turned 12.
  - Vaccinations
    - Can the school share information about vaccination options?

- Dept of Education have some 'information for families' and this will be made available to families from the school, not from the P&C
- Enrollments/Staffing
  - No major changes. Kindy enrollments as expected for next year.
  - Current 414 students - max is 439.
- Student Events
  - KPS winners of Stage 2 and Stage 3 locally of Public Speaking Competition
  - NAIDOC week - mufti day & cultural activities
  - Education week expo in Term 3
- Term 3 focus on Project Based learning
  - Evening showcase in early term 4
- Killara Schools Partnership - ySafe online safety sessions upcoming for K-6
- Attendance: Target is 95%-97%; currently within that range.
  - Higher than similar schools
  - Increase in sick leave over the last 12 months but this is not an issue; recommended in fact rather than encouraging sick children to attend.
- Sustainability & Grounds
  - Sustainability Garden to be created near the Kindy classrooms
  - Sandra & Alistair visited other schools to review sustainability there
- Are there any plans for School times to be staggered, as in other schools?
  - Not at the current time. There would be in depth consultation if it is considered.
- Drainage repairs to front of school almost complete
- Mural has been commissioned for the wall outside the library
- Treasurer's report - Annmarie Henricks (AH)
  - Uniform Shop +\$8,300 for YTD
  - Canteen -\$2,000 YTD
  - P&C +\$2,069 YTD
  - Report to be uploaded
  - Continue the term deposit for another 3 months
    - Proposed MH, 2nd BM; passed unopposed

## 27th July next meeting

### Decisions Required

Decision No.	Item	Description	Status
210601	Promote Entertainment Book further	Needs further promotion inc online. Canva images and details to class parents	Approved
210602	Uniform Shop Pricing	Tunic price increase	Next Meeting
210603	Uniform Shop Refund Policy	Refund Policy	Approved
210604	Uniform Shop - Girls Trousers	Same price as boys' trousers	Approved

**Meeting Close**